

The Philadelphia JUNETeenth Music Festival and Parade 2018

SATURDAY, June 23, 2018
12:00am - 8:00pm (this is a rain or shine event)
Penn's Landing
PHILADELPHIA, PA

VENDOR APPLICATION

Vendor Registration for merchandise and food vendors for The Philadelphia JUNETeenth Music Parade and Festival {TPJMPF}

Booth Name: _____

Non-compet Clause – No Juneteenth merchandise of any kind can be sold without committee approval

Category (Merchandise/Food): _____

*Please list your product or service here (be specific as possible).
(example clothing, Jewelry, Shea butter, food menus, ETC)*

You will be required to remove items not listed and approved on this form:

ONLY MUSIC VENDORS (2) WILL BE PERMITTED PLAY AT THEIR BOOTHS

PLEASE NOTE: (Music Vendors are required to turn off their music during performances)
initial here _____

Please initial here acknowledging that you will not have music at your booth: _____

Contact Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Website: _____

- All booths will be pre-assigned

Please bring your own tents, tables, chairs, and any additional equipment you may need (additional tents are available to rent directly from Penn's Landing. ALL ADDITIONAL TENTS MUST BE ORDERED THROUGH PENN'S LANDING no later than Thursday, 6/21). Please contact the Party Center for non-marked tents. For clarity, please contact Bruce Tabbs, UAMS @ 917-420-7700.

MERCHANDISE PRICING – please check one:

_____ Standard Space (10 x 10) – **\$200** before 4/30/18 - **Early Bird Special**

_____ Standard Space (10 x 10) – **\$250** 5/1/18 thru 5/15/18

_____ Standard Space (10 x 10) – **\$300** after 5/15/18 until 6/10/18

NO PAYMENTS WILL BE ACCEPTED ON SITE. All merchandise vendors are required to issue a \$50 clean-up deposit by way of money order which will be returned upon on-site inspection {receive a \$50 discount when purchasing a double space}

FOOD PRICING – please check one:

There is a double booth requirement for all food Vendors

FOOD VENDORS Please note: As per City of Philadelphia requirements all Food setups must have an extra space for water and cleanup, i.e., if your setup is a single booth your second space is your cleanup space. If you setup is a double booth you must purchase a third space (\$250).

_____ Standard Space (10 x 20) – **\$500** before 4/30/18 - **Early Bird Special**

_____ Standard Space (10 x 20) – **\$600** 5/1/18 thru 5/15/18

_____ Standard Space (10 x 20) – **\$700** after 5/15/18 until 6/10/18

- **Flooring is required for all food vendors specifically when using fryer. Plywood or cardboard is acceptable.**
- **Grease barrel will be onsite, NO grease dumping or leaving onsite**

PENN’S LANDING IS A “COCA-COLA” EXCLUSIVE DRINK SITE, WHERE ONLY COKE PRODUCTS CAN BE SOLD

All food vendors must adhere to any/all City of Philadelphia and Penn’s Landing health and insurance requirements, including food certifications and provide proof of the same. Placement is on a 1st pay 1st placed basis.

ALL ADDITIONAL TENTS MUST BE ORDERED THROUGH PENNS LANDING no later than Thursday, 6/21

ADDITIONAL FEE FOR ELECTRICITY:

Additional electrical needs contact The Delaware Waterfront Corp. @ Penn’s Landing directly at 215-629-3247.

_____ Requesting additional electricity for my space {Additional Charge}

Signature: _____

This signature confirms that you have read and understand the terms and conditions on the following two (2) pages

Once United Afrikan Merchants Society has assigned vendor booth space it will not and cannot be changed. If you are occupying unassigned booth space you will be evicted from Penn’s Landing by Security with no refund.

Booth reservations are binding and non-cancellable. Payments will be accepted through PayPal, via credit card, mail of certified checks or money orders only.

For additional information please contact Bruce Tabbs, United Afrikan Merchants Society at 917-420-7700 or via email at UAMSInc@gmail.com

TERMS AND CONDITIONS

The Philadelphia JUNETeenth Music Parade and Festival (hereinafter "EVENT") is a professional event, focused on products, services, entertainment, education, and events appropriate to consumers in a professional environment. The booth fee for all exhibit space for the Event must be paid in full at time the reservation is made. Event management reserves the right to determine the eligibility of any company, product, or service; and the right to prohibit any exhibition or product which, in the sole option of Event management, detracts from the character of the Event or for any violation of the Event Terms and Conditions of exhibition. Allocation of requested booth space will be based upon sponsorship investment level, with space first allocated to higher level sponsors. Allocation of booth space requested at identical sponsorship levels will be on a first come, first served basis.

Subleasing and sharing of exhibit space is prohibited. All signs, displays, and product information displayed must be related to Exhibitor's company. In the event exhibitor space is unoccupied by the assigned Event set-up time, UAMS and TPJMPF reserves the right to utilize such unoccupied space in any manner it deems appropriate. Should the Event not be held for any reason that is not beyond the reasonable control of UAMS, then UAMS has no further liability to Exhibitor.

Exhibitor agrees to comply with the regulations of the Event venue. The attachment of installation of materials of any kind to walls, trees, structure, or other common areas of any portion of the venue is strictly prohibited. Exhibitor shall not mark, damage, or deface any part of the space or other common areas of any portion of the venue are strictly prohibited. Exhibitor shall not mark, damage, or deface any part of the space or other common areas at the Event venue, or any such damage caused shall be paid for in full by Exhibitor. Exhibitor agrees to comply with the regulations of UAMS, and TPJMPF in connection with the Event, and all exhibits must pass fire department inspection.

No exhibit or display may interfere with other exhibits by way of objectionable sounds, noise, odors, or obstructive activities. Exhibitors may not distribute materials or engage in promotional activities from areas outside of its assigned booth space, including the common areas, entrances, exits, and aisles of the Event venue. Displays and exhibits must have a professional appearance, must be finished so as to present no unsightliness to any adjoining exhibitor and are subject to approval of Event management. Installation, show and dismantling hours and dates shall be established by UAMS and adhered to by Exhibitor. Packing of exhibits prior to the close of the event is prohibited. Exhibitor shall be liable for all storage, handling, or other costs incurred for failure to remove exhibits by the specified dates and times as outlined.

Any services or equipment requested beyond the normal booth package will be at the Exhibitor's sole expense. Request for electricity must be made in advance to the Penn's Landing and are subject to availability. Exhibitor is responsible for their trash and is expected to maintain a neat appearance within the designated area at all times.

There is a MANDATORY insurance requirement for participation in TPJMPF. All vendors must provide a Certificate of Insurance at the time that the vendor form is submitted indicating such coverage limits listed below. Exhibitors must procure and maintain throughout the term the following insurance from a company licensed to do business in the Commonwealth of Pennsylvania and with a Best's Insurance Guide rating of at least "A."

General Liability Insurance (with \$1 Million per occurrence/\$2 Million aggregate limit)
Workers Compensation Insurance (\$100,000/\$500,000/\$100,000)
Automobile Insurance (\$1,000,000 per occurrence)
Excess/Umbrella Liability Insurance: \$5,000,000 per occurrence

The Certificate of Insurance must display the following as "Additional Insured" for purposes of such policies and coverages:

Penn's Landing / Delaware Waterfront Corp
UAMS/ The Philadelphia JUNETeenth Music Parade and Festival
City of Philadelphia
Philadelphia Convention & Visitors Bureau
Commonwealth of Pennsylvania

If you are unable to provide a certificate of insurance, you will NOT be allowed to participate in The Philadelphia JUNETeenth Music Parade and Festival. The certificate of insurance must be submitted with the vendor form.

Exhibitors, its contractors and suppliers on the premises at the Event are required to carry liability insurance. Exhibitor must operate and maintain its exhibit so that no injury will result to any individual or property. Exhibitor must make its own arrangements for insurance against theft, loss, or damage during the Event. UAMS does not guarantee nor accept liability for injury, damage, or loss of Exhibitor's property.

EXHIBITOR AGREES TO INDEMNIFY AND HOLD HARMLESS UAMS, The Philadelphia JUNETeenth Music Parade and Festival, and Penn's Landing. AND THE EVENT VENUE AND THEIR EMPLOYEES AND AGENTS FROM AND AGAINST ALL LIABILITY THAT MIGHT FOLLOW FROM ANY CAUSE OR ACT, INCLUDING ACCIDENT OR INJURY, TO ANY INDIVIDUAL INVITEE, GUEST, EXHIBITOR, AS WELL AS LOSS OR

DAMAGE TO PERSONAL PROPERTY

Exhibitor agrees that UAMS may make reasonable changes, amendments, or additions to these Terms and Conditions, which shall be binding to Exhibitor.

The Philadelphia JUNETeenth Music Parade and Festival 2018

CHECKLIST

**PLEASE RETAIN THIS CHECKLIST TO ENSURE COMPLETION OF ALL VENDOR
REQUIREMENTS**

_____ Completed Vendor Application

_____ Provided Certificate of Insurance

_____ Received Confirmation of Participation from UAMS

_____ Contracted The Delaware Waterfront Corp @ Penn's Landing for **Electrical needs – directly at
215-629-3247**

VENDOR PRODUCTION MEETING TBD

LOAD-IN & SET-UP INFORMATION:

Saturday, June 23, 2018 Penn's Landing Move In 7am – 11am (Lower Parking Lot)

BREAKDOWN & LOAD-OUT INFORMATION:

Event ends at 8:00pm

All vendors should be off the plaza by 10:00pm

Questions and/or on-site contact:

Bruce Tabbs

United Afrikan Merchants Society

Cell: 917-420-7700

UAMSInc@gmail.com